

Rehearsed Responses to Requests for Confidential Information

Possible Request	Possible Responses
<p>“I heard you’re working at the school... Is that 3rd grade teacher as mean as everyone says?”</p>	<p>“I’m an employee at the school now, I can’t talk about my colleagues that way.”</p> <p style="text-align: center;">or</p> <p>“Employees aren’t allowed to talk about one another outside of school, sorry.”</p>
<p>“Who’s the funny looking kid that flaps his hands all the time?”</p>	<p>“Student information is confidential to everyone but his parents and teachers.”</p> <p style="text-align: center;">or</p> <p>“Sorry, I can’t talk about kids outside of school.”</p>
<p>“What’s the scoop on Gail... I heard her husband...?”</p>	<p>“Gail’s my fellow employee as well as my friend now, I can’t discuss her private life.”</p>
<p>“What’s wrong with Suzanna?”</p>	<p>“Student information is protected by law. I’d be breaking the law if I spoke about any student outside of school.”</p>
<p>“I heard Jason is doing better with that new special ed teacher.”</p>	<p>“Jason’s progress is confidential. It’s not okay for me to discuss it.”</p>
<p>“Is Tanya in the special reading class?”</p>	<p>“Placement of students is a confidential matter. We’re not allowed to speak about student placements outside of school.”</p>